

Balmain Sailing Club hall hire

About the BSC hall

The Balmain Sailing Club Hall is a non-smoking venue available for hire for parties, wedding receptions, conferences, family get togethers or any event that requires a comfortable venue by Sydney Harbour, for members and their guests.

Located at the bottom of Water Street in Balmain, the hall provides a wonderful opportunity for a fantastic function.

We wish everyone the opportunity to enjoy this beautiful location; however we are also obliged to remind hirers of the restrictions of hire in accordance with conditions granted by Leichhardt Council.

These requirements are a condition of the hall hire contract to be signed – and there are no exceptions.

All music will cease by 11pm with the function to vacate the premises by 11.30 pm. We are not permitted to hold 18th or 21st birthday parties.

To Book the Hall for a function or for any related inquiries please email hallhire@balmainsailingclub.com.

Documents:

[BSC hall floorplan](#)

[BSC Hall Hire Application form](#)

FAQ

The following frequently asked questions (FAQs) will answer most of your queries about the hall. Please read them carefully before asking for additional details.

What is the capacity of the hall?

The BSC hall has a maximum capacity of 90 people at any one function. The hall provides tables and chairs for up to 80-90 people, to set up as you like.

How much does it cost to hire the hall?

It is a condition of hire that all hirers must be BSC members (which costs \$126 for a single membership or \$210 for family membership. Please complete the membership form, which you will find [here](#).

The cost varies depending on the times when the hall is to be used.

Functions finishing before 7 pm: \$500.

Functions finishing before 11 pm: \$700.

There is also a bond of \$800. This will be forfeited in the event of any damage to club fittings and facilities. It will also be forfeited if your event continues past 11 pm.

For more information, please see the Hall Hire Application Form.

All functions must finish by 11pm.

Can I book an extra day so I can set up the day before?

Yes. However, an additional fee of \$250 will apply.

Are there any cancellation fees if I choose not to use the hall?

Yes, if the booking is cancelled more than four weeks prior to the event, a \$150 administration fee will be charged. After this time the full hire fee is non refundable.

Does Balmain Sailing Club provide any catering services?

We do not have any catering services; we only hire the hall-space itself and the kitchen facilities. We can, however provide a list of recommended caterers. Please email hallhire@balmainsailingclub.com for more details.

Does BSC provide plates and glasses?

We do not provide any cups or glasses. The hirer is required to provide any glassware and cups required. There are plates and cutlery available to use at the club and must be return to the same location clean and ready for use.

When can I gain access for setting up?

Unless prior arrangements have been made the key will be given to you at 10 am on the day of your hire providing all contracts have been signed and approved and the bond of \$800 paid.

When am I required to return the key?

You are required to return the key by 10 am the following morning, unless prior arrangements have been made.

Am I required to clean the hall?

Yes. It is a condition of hire that you clean the hall and leave it as you found it before you return the key. Mops and brooms and some cleaning material are provided for this.

If you fail to do so, it will result in a cleaning charge being levied against your bond deposit.

BSC will clean the hall if arrangements are made prior to the function and an agreed fee is paid.

Functions finishing at 11 pm are required to clean up the following morning, starting after 8 am.

Am I required to remove my rubbish?

Yes, you must remove all rubbish from the premises after your function.

No rubbish at all is to be left on the kerbside.

Again, if arrangements are made prior to the function and an agreed fee is paid, rubbish removal can be provided by BSC.

Is BSC a smoking venue?

Smoking is not permitted anywhere on the premises of the sailing club.

Does BSC provide a PA system?

There is no PA system in the building. You may bring your own equipment into the hall – but please also see the question below regarding noise.

Does the hall have disabled access?

No, unfortunately we do not have disabled access and we do not have disabled toilet facilities. However, there is a public lift down to the park adjoining BSC, which operates until 8 pm. There is also a ramp from the park up to the rear of the club.

What types of parking are available around the club?

Only street parking is available. BSC does not provide any off-street parking.

Does the hall have water views?

The hall is an absolute waterfront venue with unobstructed water views toward the west of Sydney Harbour. Though we do not have views of the city the club looks out to Cockatoo Island, with Lane Cove and Hunters Hill in the background.

Am I allowed to decorate the walls and the structure of the hall?

You are able to put up any non-permanent /non-marking decorations inside the hall, provided that all fixing tape, Blu-tak, etc are removed at the end of the function.

Please be particularly careful of the honour boards on the walls when putting up decorations.

Please do not remove notices from the notice board (curtains or material covers are suggested).

How much noise am I allowed to make?

The BSC hall is located in a local neighbourhood area, so we cannot accept hirers who are going to disturb our neighbours.

Noise and music must be kept to background levels outside the hall.

Hirers must be considerate toward neighbours when returning to their cars or accessing taxis. All music must end by 11 pm, and all hirers must vacate the premises before 11.30 pm – at which time our security guard will be locking up the club.

Any delays will result in a charge being levied against the bond or even complete forfeiture of the bond.

Bar and deck areas

The bar and deck areas are open for restricted periods, to cater for a limited number of club-related events only. Balmain Sailing Club is not a licensed premises, and we cannot serve alcohol as part of our hall-hire activities.

Those hiring the hall will have to make their own arrangements in relation to provision of food and refreshments.

When can I look at the hall?

BSC is open for visitors every sailing day (please look at our calendar section for details).

The club is open from midday on sailing days, so please feel free to come and have a look at our facilities.

Where do I get the Hall Hire Application form?

Please click here for the [Hall Hire Application Form](#).

Please read carefully the conditions of hire.

All bookings are only confirmed on full payment of the relevant fees and bond, and issuing of a receipt.

Dates available are indicated by the non-sailing dates on our [Calendar](#), along with any other dates not blocked off by other hirers.

For any further enquiries about the facility and available dates please email us at hallhire@balmainsailingclub.com.